

**City of Woodbranch Village
Employment Opportunity Announcement
At-Will Employer**

Job Description: Chief of Police
Pay: Hourly/Depending on Qualifications
Title of Immediate Supervisor: Mayor/City Council

General Description:

The Police Chief performs a variety of complex administrative, professional, and supervisory work in directing, planning, and coordinating the activities of the Police Department in order to insure the safety of the public. He/She works effectively with other law enforcement agency representatives, City Mayor, and staff, elected officials and members of the public to meet the changing needs of the Police Department and citizens of the City of Woodbranch Village.

Education and Basic Requirements:

The Police Chief must meet the following minimum requirements;

- Be a citizen of the United States.
- Ability to clearly speak and understand the English language.
- High School graduation or its equivalent.
- Have and maintain a clear and valid Texas Class C or higher driver's license and a satisfactory driving record.
- Have a minimum of (5) year's police experience/preferably supervisory.
- Acceptable results of all applicable background and employment screening checks including physical exam, psychological evaluation, and drug screening and no convictions of a criminal offense above a Class C misdemeanor.
- Ability to work all shifts, holidays and weekends.
- Graduate from a recognized law enforcement academy.
- Must be licensed by and meet all Texas Commission on Law Enforcement (TCOLE) and local ordinance requirements.
- Have a TCOLE Advance or Master Certification or the ability to obtain such certification, if hired.

Preferred Qualifications:

- Must have received an honorable discharge if served in the Military.
- Applicants with a degree in Criminal Justice or a related field.
- Applicants with a minimum of 15 years progressive well rounded experience as a licensed police officer in Texas with at least 5 years of supervisory/management experience.

Current Benefits:

The beginning salary for the Police Chief position is \$45,865.05. The City does not offer any health insurance or retirement benefits. On the anniversary of employment a weeks' vacation is given and increases with years of service. The employees are given ten paid holidays per calendar year. Full time employees receive a benefit of five (5) working days of sick leave each year, from the anniversary date. Sick leave cannot be carried over from year to year. Compensatory time is earned at the same rate as the employee's standard rate of pay and requires an immediate supervisors approval before it is earned. Compensatory time must be used in the week it is earned or the following 40 hour work week.

Application packet and more information can be obtained at 58A Woodbranch Drive, New Caney, TX 77357. Applications will be accepted until the position is filled. For more information contact City Hall at 281-399-3979.